

Date: January 28, 2016
Time: 6:30 p.m.
Place: Willard City Hall, 80 W 50 S, Willard, UT 84340
Attendance: Mayor Kenneth Braegger (arrived later in the meeting), Council members Robert Beebe, Del Fredde, Mike Crossley, and Josh Braegger; City Recorder Teri Fellenz, City Planner Bryce Wheelwright

Excused: Council member Jared Profaizer

Others: (see attached for others)

1. **Call to Order** – Mayor Pro-tem Crossley
 - a. Invocation
 - b. Pledge of Allegiance
2. **Open Comment Period** (Individuals have three minutes for open comments. If required, items may be referred to department heads for resolution. Items requiring action by the City Council will be placed on the agenda for a future meeting.) No public comment was received.
3. **Business**
 - a. Allena Pierce – Bear River Health Department 2015 Annual Report – Allena Pierce of the Bear River Health Department (BRHD) presented each Council member with a copy of the BRHD 2015 annual report and stated it was a snapshot of the services they provide. She reviewed various points including Flu Clinics, the WIC program, Substance Abuse Treatment, and Suicide Prevention. She noted Box Elder County has one of the higher rates of suicide in the State. She described one of the new programs the Healthy Retail program where local retailers have placed healthy snacks near check stands. She concluded the presentation with the BRHD mission statement and asked if the Council members had any questions. The Council thanked her for her presentation and for the services they provide to the communities.
 - b. Planning Commission Report
 - 1) Review and questions of proposed changes to the Future Land Use Map to add a Commercial Neighborhood Zone, 220 feet east and west along Main Street (Highway 89) from 1450 North to the South City limits. Public hearing has been set for February 11, 2016. City Planner Bryce Wheelwright reported there have been nearly 200 notices sent out for the public hearing and explained it is necessary they hold the meeting as planned due to the time and expense put into the noticing. It was noted the Willard City Planning Commission held a public hearing on the item in November and a Public hearing is required by the City Council by the Willard City Land Use Ordinance.
 - c. Approval of minutes: The minutes of the January 14, 2016, meeting were individually reviewed.

Council member Braegger made a motion to approve the minutes as written, seconded by Council member Fredde. The motion carried with a unanimous vote.

 - d. Financial – The vouchers and warrants were presented to the Council for approval. The reports were individually reviewed.
 - 1) Warrants
 - 2) Vouchers
 - 3) Reports
4. **Department Reports**
 - a. Maintenance Department
 - 1) Request for approval to purchase new tires for snow plow – Council member Beebe presented the request for new tires for the snow plow. He explained the tires on the

new truck are not aggressive enough to make it up the steep hills. They have to plow going up to maintain control of the vehicle. The cost is \$1515.34

Council member Fredde made a motion to approve \$1515.34 the purchase of the tires. The motion was seconded by Council member Braegger and the motion carried.

***Council member Beebe – yes
Council member Fredde – yes***

Council member Braegger – yes

- 2) Discussion on equipment leases – Council member Beebe then reported on quotes he received for leasing equipment. He stated a backhoe is \$840 per year, but felt the money put into the existing backhoe will extend the life. He said a mini excavator was about \$5,000-\$6,200 per year and didn't feel it was justified at this point.
- 3) Request for approval to purchase new carpet, paint and supplies for city office area. Maintenance Supervisor Doug Thompson stated they would like to paint, carpet, and replace doors in the main office area. The estimated cost is \$4,000 and would be taken from Capital Improvements.

Council member Beebe made a motion to approve \$4,000 for the purchase of supplies for painting and carpeting the office area, seconded by Council member Fredde. The motion carried.

***Council member Beebe – yes
Council member Fredde – yes***

Council member Braegger – yes

Council member Beebe then request approval to purchase salt on an as needed basis. The loads are approximately \$1300 - \$1400 per load. He explained they can't predict the weather and how much will be required.

Council member Braegger made a motion to allow the Council member Beebe over the Streets Department to approve salt purchases on an as needed basis. The motion was seconded by Council member Fredde. The motion carried.

***Council member Beebe – yes
Council member Fredde – yes***

Council member Braegger – yes

- b. Police Department –
 - 1) Approval of expenditures
- c. Fire Department

5. Council members

- a. Robert Beebe
- b. Mike Crossley
- c. Del Fredde
- d. Josh Braegger
 - 1) Willard Creek Nature Park and Debris Basin – Review of RFP results for landscaping architect and possible award. The attached information from Jones & Associates was presented for review. There was a discussion on the notes and the open ended contingency amounts by all three architectural firms. Council member Braegger suggested they table the item until they can get some clarification.
 - 2) Closed Session to discuss the sale or lease of real property.

Council member Beebe made a motion to go into a closed session to discuss the sale or lease of real property. The motion was seconded by Council member Braegger. The motion carried.

*Council member Beebe – yes
Council member Fredde – yes*

Council member Braegger – yes

The members of the audience left the Council chambers and Mayor Pro-tem Crossley, Council members Beebe, Braegger, and Fredde, and City Recorder Teri Fellenz remained in the chambers for the closed session that began at 6:55 p.m. Mayor Braegger joined the closed session at 7:00 p.m.

Council member Crossley made a motion to resume the regular scheduled meeting, seconded by Council member Fredde. The vote was unanimous and the regular meeting resumed at 7:15 p.m.

e. Jared Profaizer

- 6. Mayor's General Correspondence and Information** – Mayor Braegger stated he had been contacted by Granite Construction about the possibility of testing the soil on the City property adjacent to the existing gravel pit. They would use the information to determine if they could extract material and how much it might be worth. Mayor Braegger requested it be placed on the next agenda for discussion.

Mayor Braegger stated he will be working on assignments for the Council members for the next meeting. A discussion was held on the two City Council members to work with the two City Council members from Perry to resolve the issues on the Waste Water Treatment Facility. Council member Fredde stated the budget for this year has not been approved and the budget for next year needs to start being decided. Discussion was held and it was decided Council members Crossley and Braegger would be the representatives from Willard.

- 7. Adjourn:** *A motion was made by Council member Crossley to adjourn, seconded by Council member Braegger, motion carried. The meeting adjourned at 7:20 p.m.*

Minutes were read individually and approved on February 11, 2016.